

**Vision**

*Establish and maintain excellent professional and ethical standard that ensures the provision of death care services throughout Saskatchewan.*

**Mission**

*To provide an environment where citizens are well informed and protected by educated professionals in a caring and trusting manner.*

**Values**

*Council Members carry out their responsibilities with honesty, integrity and transparency.*

**Funeral and Cremation Services Council of Saskatchewan  
Council Meeting  
Thursday, October 20, 2011  
Council Office, Regina  
9:00 a.m.**

**SYNOPSIS OF MINUTES**

**Present:** Todd Lumbard, Chairperson; David Grambo, Vice-Chairperson; Jeff Ofstie; Raymond Bailey; Betty Anne Stevenson; Phil Fredette; Allan Higgs; Jerry Borkowsky

**Guests:** Dave Larsen – AON Hewitt – 10:30 a.m.

**Regrets:** Basil Forsberg;  
Larry Wilson, Superintendent of Funeral and Cremation Services

**Minutes take by:** Tanya Chernick-Aldridge

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The Registrar reported there have been ten complaints this year. One matter will be heard by a Discipline Committee and another matter is being referred to an Investigation Committee. Ninety-six compliance reviews have been conducted to date.

Council approved the issuance of Identification Cards for Council Administration and approved the recommendation for revised Licensee cards.

Council passed a motion to appoint an Investigation Committee to consider a complaint.

A motion was passed to grant a Conditional Embalmer/Funeral Director license with conditions to an applicant who was formally licensed as a Embalmer/Funeral Director in Saskatchewan but had left the profession for a period longer than the three year term prescribed in bylaw 2012.

Council was advised that a new Transfer Service license had been issued to Prairie Removal of Saskatoon, SK.

A motion was passed that all licensees be granted credit for continuing education in the first year following their licensure.

Council passed a motion adopting Alkaline Hydrolysis as a form of Cremation as defined in *The Funeral and Cremation Services Act*.

The following motions were passed in relation to the Actuarial Review of the Assurance Fund:

- to authorize the new Actuarial methods and assumptions proposed by AON for use in the 2011 Financial Statements
- effective January 1, 2012, to adopt the following rates of levies:
  - Fraudulent Activity Risk - .006% (no change)
  - Guaranteed Trusts Risk - .0066% (reduced from .00754%)
  - 15% Withholding Risk - .098% (reduced from 0.13%)
- to revisit the Actuarial Valuation in September 2012

Council was advised that Council administration is currently working on revising the Preceptor Training Seminar and the rollout of the online Legislative Awareness course is currently being discussed with Funeral Service Association of Canada.

The next meeting of Council will be held on Thursday, November 17, 2011.

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*In the interest of timely disclosure, this synopsis of Council Minutes is posted for your information only. This is a summary only and is not to be used in place of the office version. Official Council Minutes are not created until the transcript of the minutes is reviewed and adopted by Council at a subsequent monthly meeting. To inquire into any matter arising from this summary, please contact the Registrar.*

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